

GAVILAN COLLEGE CURRICULUM MEETING  
Monday, February 11, 2008  
2:30 p.m. **BU 118**

**MINUTES**

In Attendance: M. Amirkhaniyan, D. Besson-Silvia, S. Carr, E. Crook, S. Dodd, R. Hernandez, P. Howell, V. Krimsley, B. Lawn, F. Lozano, E. Luna, J. Maringer, J. Olivas, J. Parker, R. Perez, J. Pruitt, M. Sanidad, K. Smith, D. Stone, L. Tenney, D. Van Tassel, L. Wexler, D. Young.

I. Call to Order

The meeting was called to order at 2:33 by Susan Dodd.

Welcome new member Denise Besson and Diane Stones return as recorder.

Condolences to Bonnie Donovan at the loss of her mother. A card was distributed for everyone to sign.

II. Agenda Adjustments

None.

III. Approval of Consent Agenda

A. Minutes of December 10, 2007

**MSC** (E. Crook/J. Maringer) unanimous

IV. Curriculum

A. New Business

1. **NEW COURSE PROPOSAL – FIRST READING**

a. ENGL 749                      Writer's Workshop

The English Department proposes this as a way to encourage community participation. Envisioned as non-credit and open enrollment, with 90-minute sessions each. Instructor-facilitated workshop format; students would commit to the 90-minute session, but maybe not the whole semester. Looks like a small group activity not a lecture-type format. Could eventually expand this to off-campus locations.

**MSC** (E. Luna/B. Lawn) unanimous

b. ESL 564                      Advanced ESL Grammar II

This course was tailored to allow students to learn the skill set necessary for success in ENG 250 and enhance their confidence while in a class with native English speakers. Other ESL courses focus on reading and writing improvement from the beginning. The ESL courses serve a diverse-needs population – to aid in getting good jobs, helping children with homework, and mainstreaming. This will introduce students to advanced writing concepts. There are currently not enough courses available to cover all levels between beginning courses and the more advanced coursework in ENG 250 and beyond. The 16-week calendar forced adjustments in the course content of ESL 563 and necessitated Advanced ESL Grammar I & II.

**MSC** (L. Tenney/E. Luna) unanimous

- c. ESL 573                      Transition to College: Writing  
This class is designed for those students wanting to mainstream.

**MSC** ( E. Luna/E. Crook) unanimous

- d. ESL 775                      Literacy 1
- e. ESL 776                      Literacy 2

These non-credit courses were designed to give basic literacy skills to students with little or no formal education from their native country. These classes would precede the ones submitted last semester.

**MSC** (B. Lawn/D. Besson-Silvia) to vote on both together. unanimous

## 2. NEW COURSE PROPOSAL – SECOND READING

- a. FRNH 8A                      Conversational French

**MSC** (B. Lawn/J. Maringer) unanimous

- b. FRNH 8B                      Conversational French

**MSC** (F. Lozano/B. Lawn) unanimous

- c. ITL 8A                        Conversational Italian

Jesse advises that ITAL 1A and 1B are not on the transfer pattern – they are electives only.

**MSC** (D. Van Tassel/D. Besson-Silvia) unanimous

- d. ITL 8B                        Conversational Italian

**MSC** (B. Lawn/J. Maringer) unanimous

- e. MUS 6                        Introduction to World Music

Jesse has seen 2 other institutions with similar courses and recommended some additional language for the course description. Questions on “the latest text” – actual text year needs to be provided. SLO # 1 – the word “appreciate” was questioned; “demonstrate aesthetic appraisal” was suggested; a more acceptable assessment tool might be a reflective journal. Susan will work with Maria to make corrections. Committee agrees to vote on the course under this condition.

**MSC** (E. Luna/D. Besson-Silvia) carried, with one dissenting vote

- f. CSIS 42                      Python Programming

Python is an up-and-coming programming language. It is well respected and well used. Will be a good addition to our curriculum.

**MSC** (B. Lawn/E. Luna) unanimous

## 3. MODIFICATION TO EXISTING COURSE – FORM C

- a. ECON 1                      Principles of Macro Economics

Removed until next meeting. Measures and ILO’s missing from the form.

- b. ESL 510A                      Basic ESL I

- c. ESL 510B                      Basic ESL II

**MSC** (E. Luna/D. Van Tassel) to vote on both together. unanimous

- d. ESL 553                      Advanced ESL Composition I

- e. ESL 554                      Advanced ESL Grammar I

- f. ESL 563                      Advanced ESL Composition II

**MSC** (E. Crook/R. Hernandez) to vote on all three together. unanimous

- g. PE 18                        Tennis

MSC (J. Maringer/E. Luna) unanimous

h. PE 39 Fencing

MSC (J. Maringer/L. Tenney) unanimous, with changes to grammar.

V. Discussion

Required Title 5 Changes

1. Liberal Studies Degree Requirements

Continuing to discuss at Department Chair meetings. We need to get these finished and sent on to the Chancellors office in time for the early deadline in March.

2. Withdrawals, Dismissals, Course Repetition

Victor reported on the language changes from the State on withdrawals – states that after 4 times, the student must take the letter grade. We can permit additional withdrawals if there are extenuating circumstances, with VP approval. We can make it less, but Victor advises that we stay with the State recommendations. Repeatability for a substandard grade received (D, F, F/W, N/P, N/C) – course may be repeated two times to alleviate the grade. District may allow a third repeat for extenuating circumstances (by petition) and previous grades *may* be expunged. Currently we do not get apportionment for the third time. We need to decide which grade will be on the transcripts; need policy to define specifics, set limits, and through what hoops students would need to jump. We should also build interventions into this process, before continuing to allow repeats for students who request or need to repeat.

All student situations need to be evaluated on an individual basis.

This does not apply to Adapted PE or DRC courses.

VI. Action

A. Change Certificate of Achievement to Certificate of Proficiency

18 units must be Certificate of Achievement. The “under 18 units” or “not approved by the Chancellor’s Office” will be called a Certificate of Proficiency.

MSC (E. Crook/J. Maringer) carried, with one abstention.

VII. Adjournment

At 4:01 pm by consensus.

Submitted by

Diane Stone

Edited by

Susan Dodd

Distribution:

S. Au-Yeung, K. Bedell, S. Carr, E. Crook, S. Dodd, B. Donovan, R. Hannon, R. Hernandez, V. Krimsley, B. Lawn, R. Lee, F. Lopez, F. Lozano, E. Luna, M. Machado, J. Maringer, J. Olivas, J. Parker, J. Pruitt, A. Rosette, C. Salvin, J. Stewart (ASB Representative), L. Tenney, D. Van Tassel, E. Venable, D. Young, G. Cardinalli, K. Day, M. Cortes, T. Newman, A. Oropeza, C. Starr, D. Stone.